



## COALITION TO ABOLISH SLAVERY & TRAFFICKING

### STAFF ATTORNEY

#### Summary of Position

Under the supervision of the Policy and Legal Services Director, the Staff Attorney is responsible for providing survivor-centered and trauma-informed direct legal services for U.S. Citizen and Legal Permanent Resident trafficked adults and minors. The Staff Attorney is also responsible for coordinating the legal program's emergency response to breaking cases and developing and providing training on the issue of human trafficking to partner organizations, law firms, and law enforcement. This highly responsible position contributes to program development and policies, and collaborates with coalition partners to achieve legal goals for survivors. This is a full-time, exempt position.

#### Essential Duties

- Assume caseload of US trafficked persons.
- Ability to be on emergency response call two weeks out of the month and to immediately respond to emergency cases involving trafficking survivors.
- Develop and implement creative, alternative legal strategies to assist trafficked persons.
- Provide key support in developing the legal program.
- Work collaboratively with empowerment team on staff and coalition partners, including law enforcement and volunteer attorneys.
- Advocate for policy reform and systemic agency change that emphasizes the human rights of trafficked persons.
- Outreach, training and, technical support to legal aid organizations to assist trafficking survivors.
- Recruit and supervise interns/volunteer attorneys.
- Participate in human trafficking taskforces.
- Develop and implement internal documentation systems and protocols with legal team.
- Other duties as identified and assigned.

#### Requirements

- Active membership in California State Bar.
- Minimum of 2 years experience in federal and state criminal law and procedure, or juvenile delinquency and dependency laws.
- Experience with family law a plus, including serving domestic violence and sexual assault populations survivors.
- Commitment to and experience in serving the needs of exploited minors and at-risk youth.

- Excellent track record in developing cooperative relationships with law enforcement, child welfare agencies, and other legal service providers in areas relevant to U.S. citizen survivors of trafficking.
- Skills to provide quality training and technical consult to coalition partners.
- Ability and committed to work effectively and cooperatively with trafficked persons, legal organizations, community based organizations, volunteer lawyers, law enforcement and government agencies.
- Supervision experience in managing pro bono attorneys and volunteer attorneys or law clerks.
- Excellent organization and program development skills.
- Commitment to abide by the organizational values of CAST.
- Have a car, insurance and a valid driver's license.
- Ability to maintain cooperative and professional demeanor with CAST staff, board, volunteers, vendors, consultants, allied professionals, and members of the public.
- Excellent oral and written communication skills. Ability to deliver oral presentations to diverse professionals and audiences.
- Must be organized, flexible, and multi-task oriented. Able to identify and respond to shifting priorities. A self-starter that can work within a team environment and handle a variety of tasks with urgent deadlines. Must be detail oriented.

### **Desirable Qualifications**

- Knowledge of trafficking and the issues affecting trafficking survivors.
- Minimum 2 years experience working on criminal law, children's legal issues, including truancy and custody issues, or family law.
- Familiarity with the rights of victims of crime and resources available to them.
- Experience working on systemic agency change at state and local level, including experience developing and implementing countywide protocols.

**Compensation:** Salary is commensurate with experience. Benefits package includes medical, life, sick/vacation leave, and a 403(b) plan.

E-mail cover letter, resume, writing sample, and list of references to [info@castla.org](mailto:info@castla.org). Due to the high volume of resumes received only qualified candidates will be contacted.

### **NO PHONE CALLS PLEASE.**

CAST is an equal opportunity employer.