

Coalition to Abolish Slavery & Trafficking

Supervising Social Worker

PURPOSE: The Supervising Social Worker engages clients in a solution-focused process to address trauma and achieve greater self-sufficiency in all categories of the Client Outcome Matrix including shelter/food, medical, social/emotional health, employment/education, ESL/literacy, life skills, human rights/labor education. S/he manages CAST's graduate and undergraduate social work internship program and serves as a field instructor to MSW and BSW students completing their field practicum at the agency. The Supervising Social Worker is a full time non-exempt position.

ESSENTIAL DUTIES

Direct Services

- Interface with counterpart in CAST legal services team to accept new clients onto client services' caseload.
- Assign clients to case manager's and MSW interns' caseloads in collaboration with Client Services Director.
- Complete psychosocial & safety assessments, quarterly re-assessments, and treatment plans with clients referred for ongoing service by CAST's Emergency Response Coordinator.
- Provide weekly or biweekly individual sessions to support clients in achieving goals and objectives outlined in treatment plans.
- Provide emergency response services to newly identified human trafficking victims in the field.
- Ensure that clients' rights and needs are protected at the local service delivery level, including: explain problems and advocate for higher quality of services with outside service organizations and advocate for culturally and linguistically appropriate services for clients.
- Provide crisis intervention as needed.
- Provide or coordinate client accompaniment as needed.
- Distribute emergency funds and resources to clients as needed.
- Meet deadlines set by supervisor in maintaining case files and detailed progress notes.

Program Development & Evaluation

- Manage graduate and undergraduate social work internship program including screening, recruitment, field instruction, and evaluation of students and all communications with schools of social work seeking students' placement at CAST.
- Provide weekly individual supervision to MSW interns.
- Participate in evaluation of CAST's Client Services Model.
- Assist in the identification and development of innovative tools and protocols.

Training

- Participate in recruitment and training of new social work staff and interns.
- Develop training materials related to service provision for trafficked persons.
- Collaborate with the Training and Advocacy team to present CAST's social work model at trafficking related conferences and workshops.

Grant Oversight

- Manage client services grants from non-government grant making organizations.
- Act a liaison with non-government grant making organizations.
- Monitor and allocate grant funds available for client services.
- Participate in preparing ongoing progress reports and final reports to grant making organizations.

Additional Duties:

- Work closely with the Client Services Team in strategic development and meeting the goals and objectives of the program.
- Attend monthly staff meetings, Client Services team meetings, and CAST events where staff attendance is needed.
- Attend community meetings as requested.
- Contribute to the professional tone and approach of the department and the organization within the perimeters of the agency mission and philosophy.
- Other duties as assigned.

REQUIREMENTS

1. Graduate degree in social work (MSW or MS in Social Work) required.
2. Bilingual/Bicultural (English/Spanish, Asian language preferred) required.
3. Demonstrated experience (minimum 2 years) in case management and/or providing direct services to clients, preferably in a community-based organization.
4. Ability to work independently and with minimal supervision, and able to meet deadlines and client emergencies.
5. In depth knowledge of issues related to providing services to immigrants, survivors of human trafficking, human rights and violence against women, including knowledge of the service delivery system in Los Angeles and the regulations governing public and private benefits as well as federal benefits available to trafficking survivors.
6. Ability to deliver oral presentation to diverse professionals and audiences, including workshops and presentations on the CAST Case Management model.
7. Excellent oral and written communication skills.
8. Ability to recognize and identify resources of value to trafficking survivors and organizations providing services to trafficking survivors. Ability to synthesize information to ensure usefulness to the Case Management team.
9. Must be organized, flexible, and multi-task oriented. Able to identify and respond to shifting priorities. A self-starter that can work within a team environment and handle a variety of tasks with urgent deadlines. Must be detail oriented.
10. Ability to maintain cooperative and professional demeanor with CAST staff, agency staff/board, vendors, consultants, allied professionals, and members of the public. Enjoyment in interacting with people and creating an accessible environment. Capacity to work in a fast-paced program and manage multi-faceted services.
11. Demonstrated sensitivity to and knowledge of issues involved in working with diverse populations and organizations. Experienced in developing programs in response to diverse needs.
12. Accept and abide by mission and philosophy of CAST.
13. Availability to travel extensively throughout the Los Angeles region, with some statewide and national presentations involving overnights and weekends.
14. Have a car, insurance and a valid driver's license.

We offer a competitive salary and benefits package.

Compensation: Salary is commensurate with experience. Benefits package includes medical, life, disability, sick/vacation leave, and a 403(b) plan. Opportunity to work with a team of committed individuals, be supported, and given every chance to succeed.

Send resume and cover letter to: Coalition to Abolish Slavery & Trafficking at info@castla.org, Clearly state how you learned about this position. CAST is an equal opportunity employer. No phone calls please.